



METROPOLITAN
TRANSPORTATION
COMMISSION

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Memorandum

TO: Operations Committee

DATE: May 7, 2010

FR: Executive Director

W. I. 1223

RE: Contract Amendment - Intelligent Transportation System (ITS)/511 Program Technical Advisor:
Kimley-Horn & Associates (KHA)

Staff requests that this Committee approve an amendment to the current contract with KHA for ITS Program support to add \$175,000 for a new task order in FY 2010-11 to update the Bay Area ITS Regional Architecture.

Background

MTC manages a Regional Operations Program that includes projects such as the 511 traveler information system, incident management and freeway traffic operations. Most of these projects rely on ITS technologies, and are technologically complex. The ITS Program Support Contract provides technical advice for these projects and helps conduct evaluations and strategic planning.

In June 2005, the Commission approved a four-year contract with KHA, to perform the Program support through June 2009 with an option to extend the contract for up to four years through June 2013. The contract was extended to June 2010 by this Committee in May 2009. The contract is structured so that each work activity is a separately negotiated task order. This task order approach allows staff to more easily control spending because it sets limits on the cost of specific contract tasks.

FY 2010-11 Scope of Work

As envisioned in the initial procurement, KHA has developed expert knowledge about MTC's ITS projects and a level of familiarity that allows them to recognize synergies between projects, serving as a strong technical resource to staff. Given 1) the terms of the original procurement, 2) the effort that would be required to prematurely rebid the contract and potentially educate a new contractor about each of our projects, and 3) MTC's satisfaction with KHA's performance, staff believes it would be counter-productive to undertake a new procurement at this time.

At this time, staff is recommending a two-year contract extension through June 2012. Existing contract authority will be used to provide on-going 511 technical assistance, performance monitoring and other services through the KHA contract. In addition, staff recommends adding \$175,000 in new

funds to the contract to update the ITS Regional Architecture. Since the update would commence January 2011 and is anticipated to last about one year, staff recommends extending the contract through FY 2011-12. Additional funds may be necessary in FY 2011-12 to complete this work pending submission of a price proposal by KHA. The ITS Regional Architecture is a federally-mandated 10-year plan and inventory of ITS projects in the Bay Area. Consistent with FHWA expectations, MTC has a practice of updating the ITS Regional Architecture in time to inform the next Regional Transportation Plan which is estimated to be adopted by the Commission in spring 2013.

Recommendation

Staff recommends this Committee authorize the Executive Director to negotiate and enter into an amendment to the Kimley-Horn & Associates contract for ITS program support to add \$175,000 for a new task in FY 2010-11 to update the Bay Area ITS Regional Architecture.

Steve Heminger

SH:PG

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REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract Amendment

Work Item No.:	1223
Work Project Title: Advisor	Intelligent Transportation System (ITS)/511 Program Technical
Consultant:	Kimley-Horn and Associates Oakland, CA
Purpose of Project:	To provide technical support, evaluation and strategic planning services for MTC's ITS projects including the 511 Traveler Information Program.
Brief Scope of Work:	Update the Bay Area ITS Regional Architecture and provide on-going technical advice and support services for 511, real-time transit and other ITS projects.
Project Cost:	Not to exceed \$175,000 this amendment (current contract \$3,050,045)
Funding Source:	TDA
Fiscal Impact:	Project is included in MTC's proposed FY 2010-11 budget
Motion by Committee:	That the Executive Director or his designated representative is authorized to negotiate and enter into a contract amendment with Kimley-Horn and Associates to perform an update of the Bay Area ITS Regional Architecture and the Chief Financial Officer is directed to set aside \$175,000 for such amendment, subject to adoption of the FY 2010-11 agency budget.
Operations Committee:	<hr/> Amy Rein Worth, Chair
Date Approved:	May 14, 2010